Lyman Briggs College Wait Pool
Step-By-Step Major Change Instructions

Step 1: Go to [http://www.beaspartan.com/](http://www.beaspartan.com/)

Step 2: Log in to the Be A Spartan portal using the Applicant ID & Password you created at the time you started your application to MSU.

Step 3: Click on Change Major tab (seen above encircled in red). Please note that the control panel options may appear differently depending on whether you’re a domestic or international student.
Step 4: Select Lyman Briggs from the dropdown menu, or search for Lyman Briggs using the search function (as seen in the image pasted below). Click Submit Request.

Step 5: Once you have selected Lyman Briggs as your major preference and clicked submit, you will see the message appearing in the image pasted below. This message appears because Lyman Briggs has already reached capacity for the upcoming fall semester; therefore, you will be added to our wait pool rather than being directly admitted to Lyman Briggs College. Your major preference will be changed to Natural Science – No Preference if you had not previously chosen a College of Natural Science major. Once you click the Submit Request button (as seen in the screen capture pasted below), the request will be forwarded to the Office of Admissions and automatically changed.

Additional Notes: Please note that it may take up to three business days for your major change to be processed. (This is to allow proper time for the change to be updated in our system.) There is also no penalty for changing your major. Your admissions status to MSU will not be impacted nor will your orientation date, if already scheduled. You may continue to make major changes through the Be A Spartan portal up until two weeks prior to your scheduled orientation date.